



THE SCHOOL DISTRICT OF PALM BEACH COUNTY  
**Consultant Evaluation**

PO NUMBER

School/Department Chief Academic Office  
 Name of Consultant Rita Craig - RSAC Enterprises, Inc., dba The Craig Group  
 Contract Period From January 16, 2006 To February 3, 2006

Rating: 5 - Superior 4 - Satisfactory Plus 3 - Satisfactory 2 - Satisfactory Minus 1 - Unsatisfactory

**JOB KNOWLEDGE AND SKILL**

|  | 5 | 4 | 3  | 2 | 1 |
|--|---|---|----|---|---|
| 1. Technical and procedural know-how to complete the project | ✓ |   |    |   |   |
| 2. Knowledge of his/her specialty area                       | ✓ |   |    |   |   |
| 3. Ingenuity, creativity, and innovation                     | ✓ |   |    |   |   |
| 4. General quality of the work performed                     | ✓ |   |    |   |   |
| 5. Student Assessment  |   |   | NA |   |   |

**PRODUCTIVITY**

|   |   |  |         |  |  |
|---|---|--|---------|--|--|
| 1. Services provided matched the specifications of the contract | ✓ |  |         |  |  |
| 2. Results produced   | ✓ |  |         |  |  |
| 3. Ability to meet goals as scheduled                           | ✓ |  |         |  |  |
| 4. Success of the project                                       |   |  | ongoing |  |  |

**COMMUNICATION**

|   |   |  |  |  |  |
|---|---|--|--|--|--|
| 1. Listening skills   | ✓ |  |  |  |  |
| 2. Returned phone calls, follow-up information, etc. in a timely manner | ✓ |  |  |  |  |
| 3. Overall communication skills   | ✓ |  |  |  |  |
| 4. Overall accessibility/availability                                   | ✓ |  |  |  |  |

**INTERACTION**

|  |   |  |  |  |  |
|--|---|--|--|--|--|
| 1. Working relationships with teachers and/or students               | ✓ |  |  |  |  |
| 2. Ability to work as part of a team                                 | ✓ |  |  |  |  |
| 3. Status updates and information received as the project progressed | ✓ |  |  |  |  |

Rating: A - Agree D - Disagree N/A - Not Applicable

|  | A | D | N/A |
|--|---|---|-----|
| 1. Demonstrates dependability  | ✓ |   |     |
| 2. Demonstrates ingenuity/creativity/innovation                              | ✓ |   |     |
| 3. Performs well under pressure  | ✓ |   |     |
| 4. Effective when presenting ideas orally                                    | ✓ |   |     |
| 5. Expresses ideas clearly and uses correct grammar in written communication | ✓ |   |     |
| 6. Listens effectively   | ✓ |   |     |
| 7. Provides feedback in a constructive and timely manner                     | ✓ |   |     |
| 8. Is self-reliant and requires little or no supervision                     | ✓ |   |     |
| 9. Treats staff and/or students with fairness, respect and integrity.        | ✓ |   |     |

I would hire this consultant again.  Yes  No

  
 SIGNATURE OF EVALUATOR

2/3/06  
 DATE

Ann Killets, Chief Academic Officer  
 PRINT NAME OF EVALUATOR